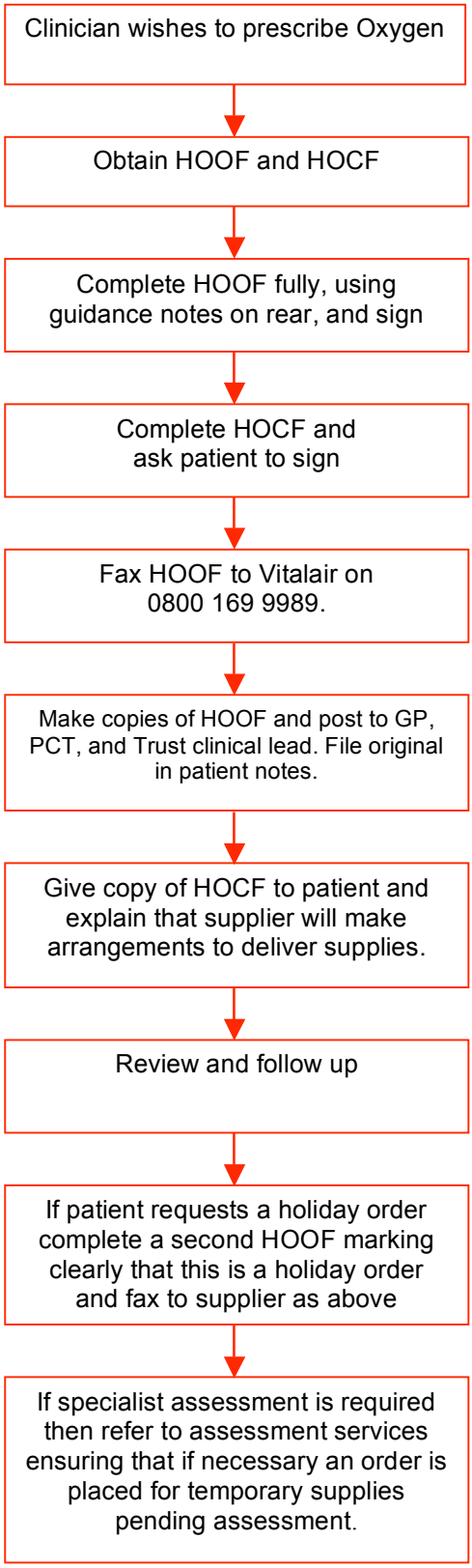
Outline Flowchart of How to Complete the HOOF



This can be any registered healthcare practitioner.

These can be downloaded from PCC website, or are available on 'Place an Order' page of the Vitalair website.

Clinicians must specify patient information and the type of supply needed. If in doubt,call Vitalair for advice on 0800 136 603.

This consent to release of information outside the NHS is required under data protection legislation

Vitalair will confirm receipt usually by auto fax back. If emergency request then call the supplier helpline to expedite request.

PCT will notify to whom they should be sent at the PCT. Trust clinical lead is usually the respiratory consultant.

Explain to patient the maximum response times as set out on the HOOF.

Patients should be regularly reviewed as per BTS guidelines. Vitalair will continue to supply until the order is changed by the ordering clinician.

Vitalair will liaise with other suppliers to arrange supplies at the holiday address – UK only.

Specialist assessment is required for all patients on LTOT and ambulatory Oxygen therapy. In some places assessment services are not fully able to meet these new demands at the moment Non specialists should continue to order oxygen.